93.

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Para 95(2), 96(2),(3) PD 2024

**Expert Witness Template**

Note:

To be used as Annexure 1 in Form 90.

Case No.: FC/OA [prefix][number] / [year]

Case Name: Enter case name here

**Section A: General Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/N** | **Item** | **Applicant’s position / proposed expert** | **Respondent’s position / proposed expert** | **Indicate if there is an agreement between the parties**  **(Y / N)** |
| 1. | Please list out the full name and work address of proposed expert(s)[[1]](#footnote-1) | Enter details here | Enter details here | Y / N |
| 2. | Please set out the proposed expert(s)’s area of expertise and discipline | Enter details here | Enter details here | Y / N |
| 3. | Please include a brief description of the proposed expert(s)’s qualification showing that the expert has the requisite specialised knowledge on the issues referred to him or her[[2]](#footnote-2) | Enter details here | Enter details here | Y / N |
| 4. | Please set out the present and past, if any, relationship of proposed expert(s) with any of the parties, counsel and other witnesses (if any) | Enter details here | Enter details here | Y / N |
| 5. | Please state whether the proposed expert(s) was involved in the matter pre-trial and the capacity in which he/she was involved | Enter details here | Enter details here | Y / N |

**Section B: List of Issues, facts and documents**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 6. | Please set out the specific instructions to be given to each proposed expert(s) on which the expert(s) is to provide his/her opinion and conclusions | Enter details here | Enter details here | Y / N |
| 7. | Please set out the list of issues to be referred to the expert | Enter details here | Enter details here | Y / N |
| 8. | Please list out a full and detailed description of the facts or assumed facts[[3]](#footnote-3) upon which each proposed expert(s) will consider in reaching the opinion. | Enter details here | Enter details here | Y / N |
| 9. | Please state whether more than one expert would be relied on for anissue and provide justifications for this | Enter details here | Enter details here | Y / N |

**Section C: Timelines**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 10. | Please state how much time the proposed expert(s) will require to put together their opinion | Enter details here | Enter details here | Y / N |
| 11. | Please state how much time the proposed expert(s) will need if he/she testifies[[4]](#footnote-4) (e.g. half a day, one day) | Enter details here | Enter details here | Y / N |

**Section D: Costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 12. | Please state the costs of the report, and all charges related to the appointment of the expert. | Enter details here | Enter details here | Y / N |
| 13. | Please state the party(ies) who would bear the costs and the proposed payment arrangements. | Enter details here | Enter details here | Y / N |

1. Please indicate the details of each proposed expert in the table. If there is more than one expert, please indicate clearly which expert you are referring to. [↑](#footnote-ref-1)
2. Under Part 10, rule 7 of the Family Justice (General) Rules 2024, this would be included in the expert’s report. [↑](#footnote-ref-2)
3. Applicable only if the court directs the expert to rely on a common set of agreed or assumed facts. [↑](#footnote-ref-3)
4. Applicable only if the expert is to give oral evidence. [↑](#footnote-ref-4)